

PROGRESS REPORT

KANSAS CITY DISTRICT
DIAMOND HEAD OIL REFINERY, NJ
IA Number: DW96942165

MONTHLY REPORT FOR NOVEMBER 2014

	Revised Reimbursable (096X3122)	Direct Fund Cite	IA Totals (096X3122)
STATEMENT OF CHARGES FOR PERIOD:			
Total Funds Authorized:	\$1,765,000.00	\$0.00	\$1,765,000.00
Less Total Expenditures: (-)	\$861,147.18	\$0.00	\$861,147.18
Less Undelivered Orders: (-)	\$803,285.28	\$0.00	\$803,285.28
Less Commitments: (-)	\$5,308.15	\$0.00	\$5,308.15
Funds Available Balance:	\$95,259.39	\$0.00	\$95,259.39
BILLING ACTIVITY (096X3122):			
Bill Number: 27070626			
Funds Expended During Report Period:	\$2,738.86		
Total Billed to Date:	\$861,147.18		
DIRECT FUND CITE PAYMENTS:			
Funds Expended During Report Period:	\$0.00		
Total Expended to Date:	\$0.00		

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IA Number: DW96942165

Bill Number: 27070626
Bill Invoice Date: 01-DEC-2014

Monthly Billing Amount(096X3122): \$2,738.86

Monthly Direct Fund Cite Contract Cost(068X8145): \$0.00

Budget Categories	Costs for Current Month	Prior Month's Summary	Project Costs to Date
a Personnel	\$1,059.93	\$39,093.33	\$40,153.26
b Fringe Benefits	\$635.95	\$19,992.85	\$20,628.80
c Travel	\$0.00	\$6,989.30	\$6,989.30
d Equipment	\$0.00	\$0.00	\$0.00
e Supplies	\$0.00	\$0.00	\$0.00
f Procurement	\$0.00	\$743,151.72	\$743,151.72
g Construction	\$0.00	\$0.00	\$0.00
h Other	\$0.00	\$12,397.17	\$12,397.17
i Total Direct Charges	\$1,695.88	\$821,624.37	\$823,320.25
j Total Indirect Charges	\$1,042.98	\$36,783.95	\$37,826.93
k TOTAL	\$2,738.86	\$858,408.32	\$861,147.18

LABOR BREAKOUT FOR MONTH:

Individual	Location	Function	Hours	Labor Amount
SHELLY M ALLEN	KANSAS CITY DISTRICT	PROGRAM ANALYST	2.00	\$206.51
ELIZABETH FRANKLIN	KANSAS CITY DISTRICT	HTRW PROJECT MANAGER	4.00	\$532.10
SCOTT M DANDY	KANSAS CITY DISTRICT	CONTRACT SPECIALIST	14.50	\$1,330.86

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LABOR BREAKOUT FOR MONTH:

Individual -----	Location -----	Function -----	Hours -----	Labor Amount -----
GARY S RIZZOLO	KANSAS CITY DISTRICT	CONTRACT SPECIALIST	1.00	\$100.39
BONNIE B LOWE	KANSAS CITY DISTRICT	CONTRACT SPECIALIST	4.00	\$435.97
ROBERT M PENDER, JR	KANSAS CITY DISTRICT	HTRW PROJECT MANAGER	1.00	\$133.03
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TOTAL LABOR:			26.50	\$2,738.86

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Progress Report for EPA Region II

Site:	Diamond Head Oil Refinery, NJ Technical Assistance RI/FS			Phase:	RI/FS	
Bill No.:	27070626 Partial #66	IAG No.: NWK	DW96942165 (BZ784) IAG Award Date: 9/15/08	IAG Expiration Date: 12/31/14	Other Corps P2: 156980/FWI: GBB72L	
Reporting Period:	From: November 3, 2014	To: December 1, 2014	EPA RPM Grisell Diaz-Cotto	USACE PM Elizabeth Franklin		

Work Performed	
<i>This Period</i>	<ul style="list-style-type: none"> Minimal charges for Program Manager and supervisory personnel. Funding. <ul style="list-style-type: none"> No funding received during the reporting period/ Task Order 0008 Contract Modification. <ul style="list-style-type: none"> On 6 Nov 14, the revised cost proposal and technical assumptions were submitted by CH2. On 10 Nov 14, reviewed and provided comment to A. Darpinian on Attachment 2 and technical assumptions to add any additional comments. On 13 Nov 14, submitted comments on Attachment 2 and technical assumptions to CH2 (J. Hess). Received responses on Attachment 2 same day from J. Hess. On 14 Nov 14, received draft price negotiation memorandum for review from contracting office. On 17 Nov 14, received revised proposal technical assumptions from J. Hess. On 17 Nov 14, added funding to the contract action and funds were approved. Explained to contract specialist how to access the funding for this action in the internal contracting electronic system. On 17 Nov 14, submitted comments on price negotiation memorandum to contracting office. On 19 Nov 14, received the revised price negotiation memorandum for approval and signature. Corrected math errors and returned for revision, received corrected version same day. Memorandum contained open actions so was put on hold pending resolution from CH2. On 20 Nov 14, CH2 responded to all open actions with written responses and/or clarifications. On 20 Nov 14, contracting office updated the price negotiation memorandum to acknowledge the CH2 responses on action items. On 22 Nov 14, reviewed and signed the price negotiation memorandum. Multiple discussions held with contracting office regarding their labor funding. On 24 Nov 14, Task Order 0008, Modification 0002 was awarded for \$753,293. Draft Risk Assessment. The Human Health Risk Assessment will be prepared in the spring of 2015 and Ecological Risk Assessment draft will be submitted after the resampling data are available. The December 2011 Draft Soil, Sediment and Tissue Sampling Technical Memorandum is pending revision based on receipt of all comments. Addendum will be prepared to supplement this TM to include the resampling effort and provide revised tables of data.
<i>Key Meetings This Period</i>	<ul style="list-style-type: none"> As noted in report.
<i>Key Contract Milestones Completed to Date</i>	<ul style="list-style-type: none"> 12 Mar 09; Contract W912DQ-08-D-0016; Task Order 0002 awarded for \$395,000. 12 Apr 10; Contract W912DQ-08-D-0016; Task Order 0002/Mod 4 awarded for \$194,000. 5 Nov 10; Contract W912DQ-08-D-0016; Task Order 0002/Mod 5 awarded for \$224,144. 15 Aug 13; Contract W912DQ-08-D-0016; Task Order 0002/Mod 6 signed for reduction of \$93,300. 18 Jul 10; Contract W912DQ-11-D-3005; Task Order 0008/Base TO awarded for \$450,000. 22 Aug 13; Contract W912DQ-11-D-3005; Task Order 0008/Mod 1 signed for reduction of \$376,700.
<i>Contractor Actions/Accomplishments</i>	<ul style="list-style-type: none"> Prepared and submitted revisions to contract documents and responded to contracting office questions.

Progress Report for EPA Region II

Projected Work, Meetings Milestones.	
Narrative	<ul style="list-style-type: none"> OU2 possible work tasks; dates TBD based on project work being resumed at a future date. This list will be updated in the November 2014 Progress Report since contract negotiations will be complete and final proposal defines known future work. <ul style="list-style-type: none"> Assess metal concentration and the relation to site conditions or general background conditions. Update November 2014: anticipate RI documents to address site conditions. Installation of shallow groundwater well at Pharmachem property (potentially). Update November 2014: no plans to install this well. Risk Assessment preparation. Update November 2014: see note above. RI preparation. Update November 2014; anticipate schedule update in December 2014 with expected RI submittal date. Metals TM to be finalized. Update November 2014: likely will address any comments in the RI documents.
Meetings	<ul style="list-style-type: none"> None planned.
Key Milestones	<ul style="list-style-type: none"> December 2014. Updated project schedule will be submitted and future milestones will be included at that time.

Issues	
Technical:	<ul style="list-style-type: none"> None.
Schedule:	<ul style="list-style-type: none"> None.
Funding:	<ul style="list-style-type: none"> None.

IAG Summary Amendment Funding						
USACE	Direct Fund Cite	Amend #	Date	USACE	Direct Fund Cite	Total IAG
\$450,000	0	Initial	9/15/08	-	-	\$450,000
\$220,000	0	1	4/12/10	-	-	\$670,000
\$750,000	0	2	9/14/10	-	-	\$1,420,000
0	0	3	2/1/12	-	-	\$1,420,000
-\$470,000	0	4	8/26/13	-	-	\$950,000
\$655,000	0	5	8/29/14	-	-	\$1,605,000
\$160,000	0	6	9/12/14	-	-	\$1,765,000

Note: Technical Assistance IAG; Procurement total = \$1,559,000; Personnel/M&S = \$206,000
IA Amendment 3 was date extension only

Progress Report for EPA Region II

Expenditures: USACE and Contract**Summary of Funds Spent Per Activity & Funding Remaining**

Description	Funds for Activity	Funds Disbursed this Month	Funds Disbursed to Date	Funds Not Disbursed
Contract W912DQ-08-D-0016; Base Task Order 0002; awarded 12 Mar 09; expired 7 Mar 14	\$395,000.00	\$0.00	\$395,000.00	\$0.00
Contract W912DQ-08-D-0016; Task Order 0002; Mod 4 (see notes): awarded 12 Mar 10	\$194,000.00	\$0.00	\$194,000.00	\$0.00
Contract W912DQ-08-D-0016; Task Order 0002; Mod 5: awarded 5 Nov 10	\$224,144.00	\$0.00	\$118,283.16	\$105,860.84
Contract W912DQ-08-D-0016; Task Order 0002; Mod 6: awarded 15 Aug 13	-\$93,300.00	\$0.00	\$0.00	-\$93,300.00
Contract W912DQ-11-D-3005; Base Task Order 0008; awarded 18 Jul 12	\$450,000.00	\$0.00	\$35,868.56	\$414,131.44
Contract W912DQ-11-D-3005; Task Order 0008; Mod 1: awarded 22 Aug 13	-\$376,700.00	\$0.00	\$0.00	-\$376,700.00
Contract W912DQ-11-D-3005; Task Order 0008; Mod 2: awarded 24 Nov 14	\$753,293.00	\$0.00	\$0.00	\$753,293.00
Contract Dollars Available	\$12,563.00	\$0.00	\$0.00	\$12,563.00
Subtotal - Summary of Contract Dollars	\$1,559,000.00	\$0.00	\$743,151.72	\$815,848.28
Kansas City Corps In-House Labor/Travel	\$193,602.83	\$2,738.86	\$105,598.29	\$88,004.54
Superfund M&S Fee	\$12,397.17	\$0.00	\$12,397.17	\$0.00
Subtotal - Labor/M&S	\$206,000.00	\$2,738.86	\$117,995.46	\$88,004.54
Grand Total - Contract/Corps	\$1,765,000.00	\$2,738.86	\$861,147.18	\$903,852.82

Note: The summary of Mods 1, 2 and 3 are not detailed in table above.

Mod 1: 10 April 2009 – Administrative mod awarded to incorporate final scope of work.

Mod 2: 14 May 2009 – Modification totaling \$224,000.

Mod 3: 5 November 2009 – Modification deobligating \$224,000

IAG Scope of Work Summary (block 13 of IAG)

Base IAG: This agreement obligates \$450,000 to the U.S. Army Corps of Engineers - Kansas City District for Remedial Investigation/Feasibility Study activities at Diamond Head Oil Refinery, OU2, Superfund Site (EPA ID# NJD092226000).

Project Delivery Team

Name	Contact Information	Responsibility
Beth Franklin	(816) 389-3581 Cell: (816) 695-5797	Project Manager
Scott Dandy	(816) 389-3319	Contract Specialist
Shelley Thomas	(816) 389-3842	Contracting Officer
Julia Kisser	(816) 389-3874	Contracting Officer Representative

Prepared by:
Elizabeth Franklin
Project Manager
13 February 2015